Supporting Children with SEN Policy

Policy statement

We provide an environment in which all children, including those with special educational needs, are supported to reach their full potential.

- We have regard for the DfE Special Educational Needs Code of Practice (2014).
- We ensure our provision is inclusive to all children with special educational needs.
- We support parents and children with special educational needs (SEN).
- We identify the specific needs of children with special educational needs and meet those needs through a range of SEN strategies.
- We work in partnership with parents and other agencies in meeting individual children's needs.
- We monitor and review our policy, practice and provision and, if necessary, make adjustments.

Procedures

Miss Kirsty Harding is the Special Educational Needs and Disability Co-ordinator (SENDCo). It is her responsibility to manage the provision for children with special educational needs and/or physical disabilities. All members of staff will be expected to assist the Special Educational Needs and Physical Disability Co-ordinator in caring for children with special educational needs and/or physical disabilities**.**

The Co-ordinator's responsibilities will include:

- Ensuring that all staff are aware of all legislation, regulations and other guidance on working with children with special educational needs and/or physical disabilities**.**
- Ensuring that all staff who work with children with special educational needs and/or physical disabilities and have appropriate skills and training.
- Co-ordinating regular monitoring and reviews of children's progress involving parents/carers, other members of staff, relevant representatives from statutory agencies and, if appropriate, the child themselves.
- Ensuring that any actions following such reviews are followed through.
- Assessing each child's specific needs and adapting our facilities, procedures, practices and activities as appropriate.
- Ensuring that systems are in place to adequately plan, implement, monitor, review and evaluate the Special Needs policy.
- Ensuring that children with special educational needs and/or physical disability are fully considered when activities are being planned and prepared.
- To promote positive images of those with special needs.

- Liaising with parents/carers about the needs of their children and the plans and actions of the setting, as well as being the point of contact for parents/carers.

This policy should be read in conjunction with the full Academy SEND Policy and the SEND report on the Daycare website.

Policy: September 2025

Review Date: September 2027